

URA Minority and Women Business Enterprise Narrative Requirements

I am writing to provide the MWBE Narrative for our proposed project at [REDACTED]. We are fully committed to the principles of diversity and inclusion and are enthusiastic about participating in URA-affiliated projects focusing on supporting minority and women-owned business enterprises (MWBEs). Our strategy to meet the URA's MWBE participation goals is grounded in a comprehensive approach that encompasses both Minority Business Enterprises (MBEs) and Women Business Enterprises (WBEs). I am dedicated to achieving the prescribed 18% MBE and 7% WBE targets through deliberate and inclusive practices. Our plan includes:

1. Summary for Achieving MWBE Goals:

- **Thorough Market Research:** I will conduct extensive market research to identify qualified MWBE firms that align with the project's scope and requirements.
- **Transparent Procurement Process:** Our procurement process will be transparent and equitable, ensuring that MWBE firms have equal access to bid on relevant aspects of the project.
- **Capacity Building:** I am committed to providing necessary support and resources to MWBE firms to enhance their capacity to successfully contribute to the project.
- **Subcontracting Opportunities:** I have identified specific scope areas within this project where work can be subcontracted to MWBE firms. These areas include but are not limited to:
 - Architectural services
 - Accounting services
 - Metal framing
 - Thermal insulation
 - Carpentry
 - Plumbing & HVAC
 - Electrical

- Concrete work etc

To ensure maximum outreach, I will conduct targeted communication and outreach efforts to make MWBE firms aware of these subcontracting opportunities.

2. Subcontracting Scope and Outreach not limited to:

Construction Trades:

- Carpentry
- Electrical
- Plumbing
- HVAC (Heating, Ventilation, and Air Conditioning)
- Masonry
- Painting

Site Preparation and Demolition:

- Site clearing and grading
- Demolition of existing structures
- Excavation and earthwork

Concrete and Foundation Work:

- Concrete pouring and finishing
- Foundation installation

Roofing and Waterproofing:

- Roof installation and repair
- Waterproofing and insulation

Interior Finishes:

- Drywall installation and finishing
- Flooring (e.g., tile, carpet, hardwood)
- Cabinetry and millwork

Mechanical and Electrical Systems:

- Electrical wiring and installation
- Plumbing and piping installation

Landscaping and Exterior Improvements:

- Landscaping design and installation
- Paving and hardscaping

Environmental Remediation:

- Asbestos and lead abatement
- Hazardous material removal

Architectural and Engineering Services:

- Architectural design and drafting
- Structural engineering
- Civil engineering

Surveying and Geotechnical Services:

- Land Surveying
- Geotechnical testing and analysis

Technology and IT Services:

- Networking and data cabling
- IT consulting and support services

Safety and Security Systems:

- Fire alarm system installation
- Security system installation

Transportation and Logistics:

- Hauling and transportation services
- Material supply and delivery

Scope areas identified for subcontracting include but are not limited to:

To ensure maximum outreach to MWBE firms, we will implement the following strategies:

- **Targeted Outreach:** I will conduct outreach efforts through various channels, including industry associations, networking events, and online platforms, to inform MWBE firms of the subcontracting opportunities available.

3. Demonstrated Good Faith Effort:

I am fully committed to demonstrating a good faith effort in meeting the URA's MWBE goals. Our approach includes:

- **Transparent Documentation:** I will maintain detailed records of all interactions, communications, and evaluations related to MWBE engagement.
- **Regular Progress Updates:** I will provide regular updates to the URA MWBE Program staff, demonstrating our ongoing commitment to achieving the specified goals.

4. Commitment to Ongoing Communication:

Should the project be awarded, I am steadfast in my commitment to maintaining open lines of communication with the URA's MWBE Program staff. This includes:

- **Regular Progress Reports:** I will provide periodic progress reports to ensure transparency and accountability in meeting the MWBE goals.
- **Collaborative Planning:** I am eager to work closely with the URA's MWBE Program staff to develop a finalized MWBE Plan that aligns with the project's evolving needs and objectives.

I am excited about the opportunity to contribute to this project while upholding the values of diversity and inclusion that are central to the URA's mission and vision.

